

## Technical Studies

Certificate  
30 Credit Hours



### Purpose

The Technical Studies Certificate Program is designed as a non-transfer program for students completing an occupational specialization at the career/ vocational centers. It is designed to provide students with the general education knowledge and technical competencies necessary for employment in a variety of trade skills occupations.

**Program Requirements:** All students in the degree must complete a series of courses in three components.

### Component I – General Education: 10 credit hours

CS 102	Computer Literacy	3 credit hours
EN 101 or EN 101A	~English Composition I	3 credit hours
OR 105	Orientation to Technical Programs	1 credit hour
SP 103	~Speech Fundamentals	3 credit hours

### Component II – Technical: 6 credit hours

BU 207	Business Law	3 credit hours
MG 260	Principles of Management	3 credit hours
MG 261	Human Resources Management	3 credit hours
MG 262	Entrepreneurial and Small Business Management	3 credit hours
MG 264	Supervision	3 credit hours
MG 272	Industrial Leadership	3 credit hours
MN 109	Mine Law, Safety, and Health	3 credit hours
MN 115	Introduction to Mine Management	3 credit hours
MN 136	Mine Management and Labor Relations	3 credit hours
MN 150	Mine Foreman Certification I	6 credit hours

### Component III – Specialization: 14 credit hours

Students must complete one or more skills sets or occupational specializations. Areas of specialization are restricted to applied technology concepts and may be offered in cooperation with various third-party providers or local career and technical centers. Some specializations are offered on campus but not all specializations may be available at all locations or at all times. Students must contact the Division Head to design a customized curriculum for their occupations.

The Tech Prep Vocational Specializations are offered in cooperation with the local career and technical centers. Students completing any vocational occupational program at one of the career and technical centers may request articulated or EDGE credits for courses. Students must submit a Tech-Prep Course Competency Transfer Form. Students should contact the Division Head for details and a complete list of course requirements. Adult students may enroll in the career and technical center programs through Southern. Students should consult with their local center for course availability then contact the Division Head to register for courses.

~ Designates courses on the statewide Core Coursework Transfer Agreement.

**Division Head: 304.294.2008**

**Administrative Secretary: 304.294.2002**